

FAQs

1. What are the courses available for application, and their entry requirements and duration?

You may view the list of continuing education and training courses and their respective entry requirements and duration at our website:

<http://www.nyp.edu.sg/nypfdc/Course-Calendar.aspx>

2. How much are the course fees for Advanced Diploma, Specialist Diploma, Part-time Diploma or WSQ courses?

The course fees are different for different courses. Please refer to our website at <http://www.nyp.edu.sg/nypfdc/Course-Calendar.aspx> for the full list of available courses and their course fees.

3. Can I submit my supporting documents (e.g. educational certificates, resume, company sponsorship form) online?

Yes, the online course application system allows you to submit your supporting documents as attachments to your application. Your documents need to be in the following formats: .doc, .docx, .pdf, .htm, .html, .txt, .rtf, .zip, .gif, .jpg, .png, .tiff

4. Can I submit my supporting documents by post?

Yes, you can submit your supporting documents by post. You will be prompted to print the cover page for your supporting documents once you have submitted your online course application. Please print and mail the cover page together with your relevant documents to the address provided in the cover page.

5. Am I eligible for MOE Subsidy for Part-time Diploma, Advanced Diploma and Specialist Diploma courses?

MOE subsidies for Part-time Diploma courses are available to S'poreans and S'pore Permanent Residents who have not enjoyed a subsidised Diploma/Advanced Diploma/Specialist Diploma course at a local Polytechnic or a subsidised degree course at a local university. In addition, S'poreans and S'pore Permanent Residents can enjoy a one-time MOE subsidy for Advanced Diploma/Specialist Diploma courses.

6. As an NYP Alumni, are there any courses for which I can enjoy a discount?

With effect from 4 Jan 2010, all NYP Alumni who intend to enroll in any NYP (including SIRS) **Non-Funded Public Short** courses will enjoy a 10% discount on the course fee excluding GST (Terms & Conditions apply).

7. Can I get a refund if I withdraw from an Advanced Diploma, Specialist Diploma or Part-time Diploma course?

Withdrawal before the commencement of classes for the payment period	100% refund of paid fee less \$50 admin charge
Withdrawal within 1 st week of classes	75% refund of paid fees, no admin

for the payment period	charges
Withdrawal after 1 st week of classes for the payment period	No refund of paid fees

8. Can I get a refund if I withdraw from a WSQ course?

Withdrawal before module commencement	100% refund of paid fee less \$50 admin charge
Upon module commencement	No refund of paid fees

9. Can I get a refund if I withdraw from a customised course or public short course?

Withdrawal notification received at least 14 calendar days before course commencement	75% refund of paid fees, no admin charges
Upon course commencement	No refund of paid fees