

## **For Common Business Programme**

NYP's Common Business Programme is a popular choice for applicants who need more time to decide on a specific business discipline to pursue. It equips learners with basic knowledge of different aspects of business studies over one semester. At the end of this programme, learners will rank their preferences amongst 5 diplomas and progress to Year 1, Semester 2 in either Accountancy & Finance, Banking & Finance, Business Management, Food & Beverage Business or Hospitality & Tourism Management.

### **Ideal Applicant:**

Applicants should demonstrate:

- Interest in business, and business acumen or experience whether in a school environment (e.g. through a CCA, a community activity or as a class post), or in an external context (perhaps in communities, competitions attended, or having their own/helping out at businesses);
- Awareness of global business trends, challenges and opportunities through identification and discussion of recent business developments;
- Critical thinking, analytical skills, and problem-solving abilities to deliver holistic solutions to mitigate real-world problems; and,
- The ability to communicate ideas clearly and in a logical manner.

Shortlisted applicants will be assessed as follows:

#### 1. **Aptitude Test**

Shortlisted applicants are required to take an online aptitude test. The aptitude test will identify applicants' strengths and qualities (even hidden ones) so as to match talent and potential to business courses they are most suited for. The test discovers key business traits like critical thinking, innovativeness, communication and personal effectiveness which are key for future business careers. The aptitude test includes both scenario-based multiple-choice questions and structured short questions.

#### 2. **Interview**

If you are shortlisted, you will be invited for an interview to share more about your passion for the course with a panel of interviewers. You will be assessed on your interest, aptitude, as well as communication and presentation skills. The duration of the interview will be between 15 to 25 minutes for a one-to-one interview, or longer if it is a group interview.

Some of the questions which you may be asked during the interview include:

- What are the reasons for choosing this programme?
- Can you share what modules or aspect of this programme attracted you to apply for it?
- What are some key attributes to succeed in the business sector?
- Share a recent business article which is of interest to you.
- Share a vision of your future self.

#### 3. **Portfolio (Optional)**

You should include in your portfolio, any evidence and/or activities (e.g. online business) that showcase your character and involvement relevant to business management (such leadership skills and entrepreneurial spirit).

Examples of what to include in your portfolio:

- Testimonials
- Certificates (e.g., academic, achievement and/or personal development)
- Awards